

## PILLERTON HERSEY PARISH COUNCIL MEETING

Wednesday 20th May 2015 at 7.30pm in St Mary's Church

*This meeting was in two sections in that 4 members of the Parish Council, including the Chair, were standing down and 4 new members were appointed.*

**Present**        *up to Agenda item 4*  
Tim Newcombe (Chair) (TN)  
Janet Knight (Treasurer) (JK)  
Annie Green (Minutes Secretary) (AG)  
Terry Hitchman (TH)  
Clive Fidler (CF)

Cllr Philip Seccombe (PC)

*at Agenda item 4*  
Clive Fidler (CF)  
Sian Case (SC)  
Sara Cichocka (SMC)  
Alec Hitchman (AH)  
Nigel Walker (NW)

Cllr Philip Seccombe (PC)

Zbig Cichocki (present as Minute Secretary) (ZC)

**Apologies**     Cllr Izzy Seccombe IS

### **1. Approval and Acceptance of Minutes of the Last Meeting**

The minutes of the previous meeting on Wednesday 4th March 2015 were approved and signed as a true record.

### **2. Matters Arising**

There were no matters arising.

### **3. Chair's Welcome**

TN was standing down as Chair and as Parish Councillor and gave thanks to JK, AG, TH who were also standing down as Parish Councillors. He also thanked CF, who is continuing, and to IS.

TN made reference for the need to maintain the biodiversity of the local wildlife sites particularly the verges along the road from Pillerton Hersey to the Fosse Way. He advised continued liaison with local landowners so the mowing takes place after flowering and that ditches are cleared appropriately.

TN spoke about the continued need to resist an large or medium scale planning particularly as flooding of the stream remained an issue.

TN advised the doubts had been raised about the installation of a defibrillator in terms of mobile signal, siting and potential for limited use in this community. He suggested consideration of support for the training of another First Responder.

TN made reference to the need to monitor the Village Green which, in fact, covers three areas around the centre of the community and to liaise with the new owner of the property to the east of the War Memorial in regard to signing an agreement about vehicular access over part of the Green.

#### **4. Election of Officers**

JK thanked TN and the existing Parish Councillors also joined to give him their thanks for his service over the past 5 years. Several documents were made available to the new Parish Council. The members of the new Parish Council then introduced themselves.

TN continued as Chair in order to facilitate the election of the new councillors who completed and signed the Declaration of Acceptance of Office and the acceptance of the Code of Conduct.

It was agreed that ZC should act as Minute Secretary at the meetings in order to allow the Parish Councillors to participate fully in the discussions. AG handed over the records of previous meetings to ZC. ZC agreed to circulate draft minutes to Councillors, to make amendments as required and to publish the minutes on the website.

At this point PS apologised for IS's absence due to illness and made a brief statement about the role of the County Council, District Council and their relationship to the Parish. He clarified what support a District Councillor could be. He also explained that Neighbouring Parish Councils were now able to express the views on each others planning issues if they considered that they may be affected.

SC was elected Chair and is to act as Clerk. Proposed by SMC, seconded by NW.

CF was elected Vice Chair. Proposed by SC, seconded by SMC.

NW was elected Treasurer. Proposed by SMC, seconded by SC.

#### **5. Declaration of Interest**

There were no declarations of interest.

#### **6. Correspondence**

There was no correspondence

#### **7. Appointment of 2 Poores Allotment Trustees**

After a short presentation by TH it was proposed by SMC, seconded by SC and unanimously agreed that TH and Elizabeth Fillmore be reappointed to serve as trustees.

## **8. Finance**

JK gave a brief explanation of the accounts and their administration. The closing balance at 20th May was £2552.80.

The Annual Accounting Statement was signed by NW and SC and recorded as Minute 8.

The Annual Governance Statement was signed by NW and SC and recorded as Minute 8.

Both these documents need to be returned to Stratford DC by June 16th.

JK handed over statements of balances which were signed by NW and SC.

The Annual Accounts were approved.

## **9. Planning**

Mr Terry Foster made his presentation regarding retrospective planning permission for Flaxlands. Councillors had already had opportunity to study the application which Mr Foster explained he had initiated as it became clear to him that 2 conditions were not recorded by Stratford District Council. He discovered this when preparing documents for the prospective sale of the property and explained that the conditions had been met at the time of the development and related to work that had been carried out.

The councillors asked for some clarification and Mr Foster provided this. The Parish Council agreed to support the application, proposed by SMC and seconded by SC, and SC completed the appropriate form to be returned to Stratford DC.

*Action: SC*

## **10. AOB**

### ***a. The Parish Council Website***

SMC explained that the present website was costing over £400 and appeared dated. She suggested that a 1&1 website would be more appropriate and cost £8.39 per month. She offered to create an initial version for approval and discussion. This would focus on the Parish Council and mirror much of the contents of the existing website. It may be appropriate to include much of the community information in the future possibly with consultations with other local organisations.

The website was agreed to be pillertonherseypc.org and that SMC should begin to create a trial version and to make this available to Councillors for their consideration before the next meeting.

*Action: SMC*

### ***b. The Parish Council Computer***

At present this is held by TN and used for Parish Council matters. It appears outdated and SC offered to take it on and to investigate its viability. SC suggested that if unsuitable it be cleared and sent to an educational charity in Africa. This was unanimously agreed.

*Action: SC*

***c. Venues for Future Meetings***

Following a discussion about the merits and otherwise of holding meetings in private homes and in the Church, it was agreed that the next meeting be held in Pillerton Priors Village Hall as a trial. SC would investigate the booking arrangements.

*Action: SC*

***d. Defibrillator Feedback***

CF explained that following the considerable work done on surveying the community and the many positives of have a defibrillator there appeared to be a considerable number of issues as explained in the Chair's welcome. CF proposed, and SMC seconded, not to purchase a defibrillator at the moment, but financial support towards a second First Responder instead when appointed. This was approved.

CF offered to write in the Parish Magazine explaining the decision.

*Action: CF*

***e. Open Gardens***

SC offered thanks for those in the community involved in making the recent Open Gardens such a success.

***f. Thanks to those Councillors standing down.***

CF offered to write letters of thanks to the 4 Councillors who stood down today.

*Action: CF*

**10. Date and Venue of the Next Meeting**

7.30pm on Wednesday 19th August in Pillerton Priors Village Hall.