

DRAFT

**Pillerton Hersey Parish Council**

**Annual Parish Council Meeting**

**7.30pm Wednesday 25th May 2016 in St Mary's Church**

**Present:**

Sian Case (SC)  
Clive Fidler (CF)  
Nigel Walker (NW)  
Sara Cichocka (SMC)  
Alec Hitchman (AH)

Izzi Seccombe (IS)  
Philip Seccombe (PS)

Zbig Cichocki Minute Secretary

**1. Election of Chair**

As Vice Chair, CF thanked SC for her work as Chair over the previous year and the Council agreed wholeheartedly that she had led them very well. SMC proposed that SC continue this year and NW seconded. This decision was carried unanimously.

**2. Apologies for absence**

None

**3. Declarations of interest**

None declared

**4. Dates and venues of Council meetings in 2016-17**

It was agreed that summer meetings be held in the church and then, when it is colder in the winter, in Pillerton Priors Village Hall. It was decided to fix the date for the next meeting for 7.30pm Thursday 18th August in the church.

**5. The report of financial statement and list of assets**

As treasurer, NW presented the documents and led the process formally.

**5.1 Approval of annual accounts for the year ended 31 March 2016**

The annual accounts of the Council, in the form of the Cash Book Summary and Bank Reconciliation (see attached), were presented to the Council by NW and were unanimously approved by the Council and signed by SC as Chair and NW as Treasurer.

**5.2 Approval of Annual Governance Statement with respect to the accounting statements for the year ended 31 March 2016**

The Annual Governance Statement on page 2 of the Annual Return was presented to the Council and unanimously approved by the Council and signed by SC as Chair and CF as Clerk.

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### **5.3 Approval of Accounting Statements for the year ended 31 March 2016**

The Accounting Statements on page 3 of the Annual Return, based on the annual accounts referred to in Minute 5.1 above, were presented to the Council by NW and were unanimously approved by the Council and signed by SC as Chair.

### **6. Questions from the public**

None.

This meeting was closed at 8.00pm

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## Pillerton Hersey Parish Council Cash Book Summary Year ended 31 March 2016

<b>Balance brought forward at 1 April 2015</b>		1831.80
<b>Receipts</b>		
21/04/2015 Stratford D C - precept and grant	800.00	
21/09/2015 Stratford D C - precept and grant	800.00	
	<u>1600.00</u>	1600.00
NB made up of Precept 1580 + Council Tax Support Grant 20		
<b>Payments</b>		
15/04/2015 Warwickshire & West Midlands Association of Local Councils - annual subscription	79.00	
<b>01/05/2015</b> Mrs A Green - reimbursement for wine for Annual Parish Meeting	15.00	
15/05/2015 Pillerton Parochial Church Council - heating for AGM and APM	20.00	
10/05/2015 Stratford DC - charge for uncontested election	100.00	
22/08/2015 Easyspace Website - new website design and set up charge	461.40	
18/11/2015 Royal British Legion - Poppy Appeal	25.00	
26/11/2015 Pillerton Priors Village Hall committee - rental of room for 2 meetings	14.00	
21/12/2015 Land Registry - registration of Village Green	30.00	
17/01/2016 Zurich Insurance plc	251.85	
29/02/2016 Stratford DC - domain cost plus VPN licence from 01/04/15 to 31/12/15	221.04	
	<u>1217.29</u>	-1217.29
<b>Balance carried forward at 31 March 2016</b>		<u><u>2214.51</u></u>

### Bank Reconciliation at 31 March 2016

<b>Balance as per Bank Statement at 31/03/16</b>	2244.51
Less:	
Unpresented cheque no 038, dated 21/12/15	-30.00
<b>Balance as per Cash Book at 31/03/16, as above</b>	<u><u>2214.51</u></u>

Signed:



Chair

Dated: 25/5/16

Signed:



Treasurer

Dated: 25/5/16