

## PILLERTON HERSEY PARISH COUNCIL – MEETING

Wednesday 31st July 2019 7.00pm at St Mary's Church

**Present:** Parish Councillors - - - Tim Newcombe (Chair), Tim Pearson (Vice Chair), Debbie Newton, Alec Hitchman and William Forsyth, and 2 members of the Public – Mr. Terry Hitchman & Mr Steve Newton

Tim Newcombe welcomed everyone to the meeting and reminded those present of the standing orders concerning public participation at a meeting of the Parish Council.

**Apologies:** Penny O'Donnell (SDC) & Izzi Seccombe (WCC)

**Declarations of interest:** None

### **Minutes of the last meeting**

The clerk will amend the minutes to include the names of the Poor Lot trustees and those of the members of public who had been present. Tim Pearson proposed that with these amendments the minutes be agreed as an accurate record and signed. This was seconded by Debbie Newton and agreed unanimously. The minutes will be signed by Tim Newcombe before the next meeting.

### **Matters arising**

**Tim Pearson** had contacted Shipston on Stour police re the *Speedwatch* scheme. Equipment could be borrowed for up to 2 weeks on a rota basis. If there were sufficient volunteers (at least 8 will be required), it would be possible to link up with volunteers from neighbouring villages. Tim Pearson will prepare details and a call for volunteers on the website and on the notice board.

**William Forsyth** reported that there was no news re a memorial, but he might build a memorial "cairn" in his field near the crash site. He will liaise with the PCC re a memorial display in the church.

**Debbie Newton** reported that WCC had advised that branches overhanging a footpath were the responsibility of the landowner; trees and/or shrubs which were growing on the footpath were the responsibility of WCC. She will liaise with WCC to establish who was responsible for what.

It was agreed that she and Tim Pearson would liaise with the landowners before contact was made with WCC.

Debbie Newton had spoken with WCC re various traffic calming issues. It would be necessary to have a survey before any additional signage could be installed, this would cost at least £500. WCC had advised that anything already in place would be replaced/renewed by WCC at their expense.

It was suggested that an inspection be conducted to establish what needed attention.

Debbie Newton had updated the *Tom Tom* system to show all 7.5 tonnes limits in place; unfortunately the new information would only be available to drivers who updated their systems. She will investigate further to establish exactly what the 7.5 tonne limits signify for road users.

She has dog mess stickers available for residents to use.

**Tim Newcombe** reported that the support for the post box had been straightened and would be replaced with a metal one.

He also reported that the hedge at Woodbine cottage had been cut back.

***Alec Hitchman joined the meeting at this point***

**Financial report:**

**Tim Newcombe** had examined the financial records, but had been unable to establish the exact position re what had been paid and which accounts were still outstanding. It was established during the meeting that the Parish Council public liability insurance *had* been paid for the current year.

The clerk will go through the records and prepare a detailed report for the next meeting.

Alec Hitchman proposed, and Debbie Newton seconded, that Tim Pearson pay the website “domain fees” to ensure continuity of availability of the website.

The Parish council will then reimburse him accordingly. This was agreed unanimously.

**Planning:** No issues for the Parish council to consider.

**Website:** Tim Pearson will take responsibility for maintaining the website; Tim Newcombe advised that the AGAR and associated notices had been published. Tim Pearson will check that the website is GDPR compliant.

He will prepare an article for the newsletter asking for ideas for website content.

The clerk will check on the cost of website fees/subscriptions as part of the financial report for the next meeting.

**Village notice board:** Tim Newcombe and William Forsyth had inspected the notice board which was in need of repairs and probably needed replacing. After some discussion it was agreed that William Forsyth would refurbish/repair the notice board. He will investigate the costs of a replacement. It was suggested that Moreton Morrell college could be asked if students at the college would consider making a notice board (and a replacement bench) as a “project”.

**Telephone box:** After a discussion it was agreed that the ‘phone box had not really worked as a village notice board and was something of an eyesore.

It was agreed that Debbie Newton would write something for the village newsletter advising that the Parish Council would be considering the future of the ‘phone box (including removal all together), at the next meeting and asking for comments.

In the meantime, William Forsyth volunteered to help Debbie Newton clean the ‘phone box.

**Village survey/questionnaire:** Tim Newcombe reminded the meeting that the Parish Council had agreed to issue a questionnaire to the Parish.

It was agreed that Alec Hitchman would prepare a draft to be circulated for comment/suggestions, ahead of discussion at the next meeting.

**Correspondence:** Tim Newcombe had a number of items for circulation. He had spoken with the external auditors who would be sending an invoice for the “reminder” letter they had issued.

The advert for the position of clerk to the Parish Council will be published on the WALC website, the village website and on the notice board.

**AOB:** *(It was agreed to continue calling this item “AOB” with the proviso that no decisions would be made and the item would be “for information only”.)*

Debbie Newton had reported the blocked drain on the bridleway to WCC.

She had liaised with Severn Trent Water re problems with raw sewage in number 1 Oxhill Bridleway. Severn Trent would be investigating and reporting back.

**Date & venue of the next meeting**

This was set for November 26<sup>th</sup> @ 7:00 pm in the Church.

The meeting finished at 9:00 pm

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