

Pillerton Hersey Parish Council

clerk.pillertonherseypc@outlook.com



Notice of the Annual Meeting of Pillerton Hersey Parish Council

Tuesday, 10 May 2022 at 7.00pm.

Pillerton Priors Village Hall, Kineton Road, Pillerton Priors, CV35 0PJ

Members of the public and press are invited to attend the annual meeting of the parish council. This will be followed by an ordinary parish council meeting at 7:30 pm.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink, appearing to read 'Alana Collis'.

Alana Collis
Clerk to the Council
4 May 2022

AGENDA

1. Election of Chairman

To elect the Chairman of the council and receive their declaration of acceptance of office

2. Election of Vice Chairman

To elect the Vice Chairman of the council

3. Apologies

To receive apologies for absence

4. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

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5. Dispensations

To receive and consider granting any dispensation requests

6. Councillor roles

To appoint Councillor roles as follows:

- a) Finance
- b) Governance
- c) Planning

7. Policies

To review and adopt policies of the parish council.

- a) Code of Conduct – new document
- b) Standing Orders
- c) Financial regulations

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- d) Scheme of Delegation
- e) Publication Scheme
- f) Pre-planning application discussions protocol
- g) Document retention and destruction policy
- h) Complaints procedure and form