

Minutes of Ordinary Meeting of the Parish Council

7:30 pm, Thursday. 18 November 2021
Church of St Mary, Pillerton Hersey, Warwick CV35 0QH

Present

Cllr. Richard Scott, Chair (RS)
Cllr. William Forsyth (WF)
Cllr. Alec Hitchman (AH)
Cllr. Ian Brook (IB)
Cllr. Simon Emery (SE)

Absent

None

Apologies

Cllr. Isobel Seccombe, WCC
Cllr. Penny-Anne O'Donnell, SDC

In attendance

Alana Collis, Clerk to the Council (AC)

Public

Five members

1. Apologies

Apologies were received from WCC Cllr. O'Donnell and SDC Cllr O'Donnell.

2. Declarations of Interest

Cllr. Emery declared a non-pecuniary interest in item 7a-i
Cllr. Forsyth declared a pecuniary interest in item 10d

3. Dispensations

None

4. Minutes

It was **RESOLVED** to approve the minutes of the extraordinary parish council meeting held on 21 October 2021 as an accurate record of the meeting.

5. Matters Arising

Cllr. Scott said that he had received correspondence from James Kerr regarding a donation to the poppy appeal. He would respond to this correspondence and the Clerk would add this to the next agenda.

6. Public Forum

Mr Mark Wildish spoke on item 7a-i, Hogwood Farm. Mr Wildish explained that he was the agent acting for Mr and Mrs Hobill who had invested over £ 3 million in the farm since they purchased it in the 1990s. In recent years, the farm has been subject to protest action which has a negative impact on the farm. The planning application contains a proposal for 10 houses designed to blend with the surrounding environment, with high levels of insulation and two attenuation ponds.

7. Planning

a. To consider planning applications received

- i. [21/02589/FUL](#) – Hogwood Farm, Pillerton Hersey Road, Oxhill, CV35 0RL. Proposed redevelopment of existing pig farm to create 10 new dwellings.

There were questions about the absence of solar panels from the plans, although wind and air source and ground source heat pumps. The reason was that they were not considered aesthetically appropriate. The renewable energy generation proposed would help provide contribution to the

homes, but they would not be able to run 'off-grid'. The site has existing three-phase supply and the renewable generation would support up to 22 kW electric vehicle charging.

It was stated that the proposed hardstanding is both permeable and a reduction in area compared with the current impermeable farm hardstanding. There will be a maintenance charge for properties that will include maintenance of the attenuation pond and wildlife pond (as well as maintenance of the private road). Rainwater will go into the attenuation pond which will feed the wildlife pond. An outlet will then allow flow out from this at a controlled rate. There will be no rainwater harvesting because this doesn't contribute to attenuation.

A question was raised regarding broadband provision since the housing is intended to include home offices. There is currently no superfast broadband to the farm, but this is also something that the current owners have control of. It was agreed that the Clerk would send Mr Wildish details of the community internet initiative in Warwickshire in case this may be of use.

Other questions raised were regarding the road width in terms of access for emergency vehicles. It was stated these will be 4.5 m wide and turning would be possible because there are turning heads in the plans but these have been designed to be discrete.

It was **RESOLVED** to support the application.

It was **RESOLVED** to provide comment on the response that in line with AS11, the Parish Council considers this is an intensive factory farm and therefore it is appropriate it should be treated as a brownfield site due to the nature of the operation. There is a need to think about the sustainable use of local resource. The site has come to the end of its viable life in its current form and there is a need to develop it for the future and residential development is an appropriate use of this space.

- ii. [21/03508/COUQ](#) – Springfield Farm, Pillerton Hersey. Prior approval application for the change of use of an agricultural building into a larger residential dwelling (C3) and associated operational development under Class Q parts (a) and (b) of the General Permitted Development Order (GPDO)

The applicant currently lives in Butler's Marston but is looking to convert the barn and use that as their only dwelling. The barn is currently agricultural use, and the application is for change of use. Questions raised and addressed by the applicant included the provision of services. The site currently has electricity and water supply, but an onsite sewage treatment unit and telephone service would be required. It was noted that solar panels are not listed on the climate change check list because they are not viable for class Q, but a ground source heat pump would be used.

There were questions regarding access to the site. This is currently across the village green. The applicant stated he would help maintain the track (hardcore). The Parish Council are presumed owners of the village green, but it is believed informal permission was given for access for agricultural purposes. Any access will need agreement and the deed of covenant must be checked.

It was agreed that the access issue needed clarification and it was important to get advice on this before a response could be issued. The Clerk would get legal advice, check Land Registry records, and speak to Cllr. Seccombe. It was **RESOLVED** to hold an extraordinary meeting on Monday, 29 November, before the consultation deadline to determine a response once further information had been provided.

b. Planning decisions

- i. [21/02642/FUL](#) – 3 Bunkers Hill Pillerton Hersey Warwick CV35 0QH

It was noted that planning permission was granted with conditions.

Cllr Forsyth left the meeting briefly at 21:05 and re-joined at 21:09.

8. County, District and Parish Liaison

There was no in person report, but it was noted that Cllr. O'Donnell had shared an update earlier in the week.

9. HM The Queen's Platinum Jubilee, 2022

To consider parish council and community activity to celebrate Platinum Jubilee

- a. Queen's Green Canopy, <http://www.queensgreencanopy.org/>
- b. Platinum Jubilee Community Grand Fund

It was agreed to postpone this discussion to the next meeting.

10. Finance

- a. To receive monthly financial report

It was **RESOLVED** to accept the financial report (appendix A). It was acknowledged that the Clerk had resolved access to the account and invoices had now been paid. The remaining payments due were the Clerk's salary.

- b. To receive bank reconciliation report

The bank reconciliation report had been completed by the Clerk, it was checked by Councillors and agreed.

- c. To receive and approve Clerk timesheet

The Clerk had provided a timesheet in advance, but a copy was not available to sign. This will be provided at the next meeting for two Councillors to sign.

- d. To approve accounts for payment

It was **RESOLVED** that the accounts payable of 18 November be authorised for payment but the payment to W Forsyth would be deferred until the work had been completed (Appendix B).

- e. To receive a preliminary draft 2022/23 budget

The Clerk had provided a preliminary draft for the 2022-23 budget. It was agreed that this would be discussed in more detail at the next meeting. It was acknowledged that the cost of living is increasing, and other rates are likely to increase, and the Council should be mindful of this, and the budget must deliver benefit to the community. The Clerk suggested that the council produce a business plan that can help identify important priorities and activities for the parish council. It was agreed that all councillors would contribute to a draft business plan and share their ideas with the Clerk. A draft will be shared at the next meeting.

11. To appoint new Chair and Vice Chair roles

Cllr. Scott announced that he would resign at the end of the meeting and therefore was to step down as Chair immediately. At this point, Cllr. Forsyth took over as Chair of the meeting and thanked Cllr. Scott for his efforts over the last few years and in particular since taking the Chair role earlier in the year.

12. Reports and Questions

Contribution to the church: the Clerk raised that it had been asked if the parish council could make a contribution to the church for its use. This will be added to the next agenda.

Fly tipping: Cllr Emery reported that there had been an incident of fly-tipping of large sections of conifer (approximately six feet in length) in the hedge on the footpath adjacent to Oxhill Bridle Road.

Similar material had also been fly tipped at the entrance to a field off the Oxhill Bridle Road near the pond. It was agreed that the Clerk would add something to the next newsletter asking residents to be aware and report fly tipping. If it is on private land then WCC Highways will not take responsibility for it, however, a report can still raise awareness of trends.

It was also noted that residents had received a notice that a local cycle event would be held at the forthcoming weekend for awareness.

Other issues reported included members of the public not keeping dogs on leads when in fields and often straying from the footpath. It was agreed to remind residents and members of the public of the countryside code through the newsletter and other communication methods (social media).

13. Exclusion of Public & Press

Confidential matters, including those identified during the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

14. Confirmation of future meetings

It was agreed to defer setting the 2022 meeting schedule until the next meeting.

- Parish Council meetings: next meeting and schedule of meetings for 2022
- Annual Assembly 2022
- Annual Parish Council meeting 2022

The next meeting will be an extraordinary meeting of the council, to be held at 19:00, Monday, 29 November. It was agreed to hold this at Pillerton Priors village hall which would be warmer for people in the winter months.

The meeting closed at 21:48

Signed:

Date:

Chair

Pillerton Hersey Parish Council

clerk.pillertonhersey@outlook.com



Appendix A

PILLERTON HERSEY PARISH COUNCIL						
Financial Budget comparison						
		17-Nov-21				
Comparison between 01/04/2021 and 17/09/2021 inclusive						
	Budget 2021/22	Net including pending payments	Actual net	Balance (actual)	Balance (incl pending)	
INCOME						
Pillerton Hersey Parish Council						
Precept	£ 3,100.00		£ 3,100.00	£ -	-£ 3,100.00	
Total income	£ 3,100.00	£ -	£ 3,100.00	£ -	-£ 3,100.00	
EXPENDITURE						
Pillerton Hersey Parish Council						
Salary	£ 1,350.00	£ 676.63		-£ 1,350.00	-£ 673.37	
WALC Subscription	£ 110.00		£ 105.00	-£ 5.00	-£ 110.00	
Stationery	£ 25.00			-£ 25.00	-£ 25.00	
Insurance	£ 300.00			-£ 300.00	-£ 300.00	
Training	£ 240.00			-£ 240.00	-£ 240.00	
Audit	£ 48.00		£ 110.00	£ 62.00	-£ 48.00	
Website/IT	£ 500.00		£ 29.17	-£ 470.83	-£ 500.00	
Flood prevention	£ 400.00	£ 531.54	£ 231.54	-£ 168.46	£ 131.54	
Footpaths incl signs	£ 500.00			-£ 500.00	-£ 500.00	
Charitable grants and donations	£ 145.00			-£ 145.00	-£ 145.00	
Total Expenditure	£ 3,618.00	£ 1,208.17	£ 475.71	-£ 3,142.29	-£ 2,409.83	
Total income	£ 3,100.00	£ -	£ 3,100.00	£ -	-£ 3,100.00	
Total expenditure	£ 3,618.00	£ 1,208.17	£ 475.71	-£ 3,142.29	-£ 2,409.83	
Total net balance	-£ 518.00	-£ 1,208.17	£ 2,624.29	£ 3,142.29	-£ 690.17	

